Village of Bath Board of Trustees / Village of Bath Municipal Utility Commission
Special Joint Meeting – October 20, 2025
Official Meeting Minutes

Call to Order:
This meeting of the Village of Bath Board of Trustees and Village of Bath Municipal Utility Commission was held on the 20th day of October 2025 at Village Hall located at 110 Liberty Street, Bath, New York 14810. This meeting was called to order by Mayor Michael Sweet and Commission Chairman Jeffrey Muller at 4:30 p.m.

Roll Call:

Board of Trustees Members Present:
Michael Sweet, Mayor
Karen Causer, Deputy Mayor
Mark Bardeen
Melanie Coots
Jeffrey Muller

Municipal Utility Commission Members Present:
Jeffrey Muller, Chairman
Vernard Anderson
Paul Webster
Joshua Sobilo

Municipal Utility Commission Members Absent:
Keith Becken

Others Present:
Aaron Mullen, Village / BEGWS Attorney
Erin Bonacci, BEGWS Director of Municipal Utilities
Thomas Cambier, Hancock Estabrook (Construction Attorney, Village of Bath WWTP Upgrades)

Executive Session:

Motion made by Trustee Coots, seconded by Trustee Causer, to leave the Open Meeting and enter into Executive Session at 4:32 p.m. for discussions regarding proposed litigation. All present were in favor and the motion was carried.

Motion made by Commissioner Anderson, seconded by Commissioner Sobilo, to leave the Open Meeting and enter into Executive Session at 4:32 p.m. for discussions regarding proposed litigation. All present were in favor and the motion was carried.

Motion made by Trustee Causer, seconded by Trustee Coots, to leave Executive Sessions and return to the Open Meeting at 5:31 p.m. All present were in favor and the motion was carried.

Motion made by Commissioner Sobilo, seconded by Commissioner Anderson, to leave Executive Sessions and return to the Open Meeting at 5:31 p.m. All present were in favor and the motion was carried.

Village of Bath WWTP Upgrades – Approval of Eligible Expenditures:

Motion made by Commissioner Webster, seconded by Commissioner Anderson, approving the payment to GHD for Invoice No. 337-0015827, in the amount of $137,688.86, for the Village of Bath WWTP Upgrades, and recommending approval to the Village of Bath Board of Trustees. All present were in favor and the motion was carried.

Motion made by Commissioner Anderson, seconded by Commissioner Sobilo, approving the payment to GHD for Invoice No. 337-0016043, in the amount of $54,789.45, for the Village of Bath WWTP Upgrades, and recommending approval to the Village of Bath Board of Trustees. All present were in favor and the motion was carried.

Motion made by Commissioner Webster, seconded by Commissioner Sobilo, approving the payment to GHD for Invoice No. 337-0016381, in the amount of $41,242.50, for the Village of Bath WWTP Upgrades, and recommending approval to the Village of Bath Board of Trustees. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Causer, seconded by Trustee Muller, to adjourn the Special Meeting at 5:34 p.m. All present were in favor and the motion was carried.

Motion made by Commissioners Anderson, seconded by Commissioner Sobilo, to adjourn the Special Meeting at 5:34 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Erin B. Bonacci
Director of Municipal Utilities
Bath Electric, Gas and Water Systems