Village of Bath Municipal Utility Commission
Regular Meeting – September 15, 2026

Official Meeting Minutes

Call to Order:
The Municipal Utility Commission of the Village of Bath (Commission) held its Regular Meeting on the 15th day of September 2026. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30p.m.

Roll Call:
Commissioners Present:
Jeffrey (Jeff) Muller, Chairman
Joshua (Josh) Sobilo
David (Dave) Wager
Paul Webster

Commissioner(s) Absent:
Vernard (Vern) Anderson

Others Present:
Erin Bonacci, BEGWS Director of Municipal Utilities
James (Jim) Rusak, BEGWS Director of Operations and Personnel *participated virtually via GoTo platform*
David (Dave) Townsend, BEGWS Utilities Operations Manager
Dillon Lewis, Public

Acceptance of Agenda:
Motion made by Commissioner Webster, seconded by Commissioner Wager, accepting the agenda as presented for the September 15, 2026, Regular Meeting. All present were in favor and the motion was carried.

Approval of Meeting Minutes:
Motion made by Commissioner Sobilo, seconded by Commissioner Townsend, approving the meeting minutes of the Regular Meeting held on August 11, 2026. All present were in favor and the motion was carried.

Audit of Bills:
Motion made by Commissioner Wager, seconded by Commissioner Sobilo, approving payments made in the amount of $911,982.79 during the period of August 12, 2026, through September 14, 2026, and the vouchers/invoices submitted for approval in the amount of $262,020.14, for a total amount of $1,174,002.92. All present were in favor and the motion was carried.

Testing and Calibrating Substation Relays:
Motion made by Commissioner Wager, seconded by Commissioner Sobilo, authorizing retaining Resa Services for an amount not-to-exceed $15,000 for specialty services, which require technical skill, training and expertise, pertaining to the testing and calibration of substation relays at the Fairview Drive Substation. All present were in favor and the motion was carried.

Award Bid for Wood Utilities Poles:
Motion made by Commissioner Sobilo, seconded by Commissioner Wager, memorializing the approval and award of Bid No. 2027-100-01, Wood Utility Poles, to A. Meredith Schneider Co., LLC, in the amount of $39,404.00. All present were in favor and the motion was carried.

Village of Bath Natural Gas Distribution System Improvements - Phase I (PHMSA FY23 NGDISM) – Approval of Eligible Expenditures:

Motion made by Commissioner Sobilo, seconded by Commissioner Wager, approving the following eligible expenditures for the Village of Bath Natural Gas Distribution System Improvements Project – Phase I, and recommending approval to the Village of Bath Board of Trustees. All present were in favor and the motion was carried.

Vendor	Amount
J.D. Northrup Construction – Payment Application No. 5	$212,604.58
Larson Design Group – Invoice No. 147874	$30,335.78
Total	**$242,940.36**

Cleaning of Well No. 6:

Motion made by Commissioner Sobilo, seconded by Commissioner Wager, authorizing retaining Moodys Water Supply Services, LLC for an amount not-to-exceed $33,000 for specialty services, which require technical skill, training and expertise, pertaining to the cleaning of Well No. 6. All present were in favor and the motion was carried.

Village of Bath Water Main Replacement on State Roads-Highways – Approval of Eligible Expenditures:

Motion made by Commissioner Sobilo, seconded by Commissioner Wager, approving the following eligible expenditure(s) for the Village of Bath Water Main Replacement on State Roads-Highways, and recommending approval to the Village of Bath Board of Trustees. All present were in favor and the motion was carried.

Vendor	Amount
Villager Construction – Payment Application No. 2	$528,426.10
Larson Design Group – Invoice No. 147873	$62,973.82
Total	**$591,399.92**

Purchase of Water Service Truck:

Motion made by Commissioner Wager, seconded by Commissioner Webster, approving the purchase of a service truck for the Village's Water Utility, which will replace U-30, for $165,700.00, and piggybacking purchase from Onondaga County Bid No. 0011142. All present were in favor and the motion was carried.

Village of Bath Water Service Line Replacement – Approval of Eligible Expenditures:

Motion made by Commissioner Sobilo, seconded by Commissioner Wager, approving the following eligible expenditure(s) for the Village of Bath Water Service Line Replacement, and recommending approval to the Village of Bath Board of Trustees. All present were in favor and the motion was carried.

Vendor	Amount
Larson Design Group – Invoice No. 147875	$3,179.88
Total	**$3,179.88**

Buck Meadows Lift Station – Update:

BEGWS Director of Operations and Personnel Jim Rusak provided an update on the work and improvements being performed on the Buck Meadows lift station.

Village of Bath WWTP Upgrades – Approval of Eligible Expenditures:

Motion made by Commissioner Webster, seconded by Commissioner Wager, approving the following eligible expenditure(s) for the Village of Bath WWTP Upgrades, and recommending approval to the Village of Bath Board of Trustees. All present were in favor and the motion was carried.

Vendor	Amount
Performance Construction – Payment Application No. 34	$254,470.55
Matco Electric Corporation	
Michael A. Ferrauilo Plumbing & Heating	
Frey & Campbell – Payment Application No. 23	$4,398.50
GHD Consulting Services	
Invoice No. 337-0019051 – Construction Administration / Special Inspection	$26,652.80
Invoice No. 337-0019052 – Construction Inspection / Resident Project Representative	$22,620.00
GHD Consulting Services – Total	$49,272.80
Total	**$308,141.85**

Village of Bath WWTP Upgrades – Approval of Expenditures, Eligibility To Be Determined:

Motion made by Commissioner Wager, seconded by Commissioner Sobilo, approving the following expenditure(s), with eligibility to be determined, for the Village of Bath WWTP Upgrades, and recommending approval to the Village of Bath Board of Trustees. All present were in favor and the motion was carried.

Vendor	Amount
Hancock Estabrook	
Invoice No. 526273	$830.00
Invoice No. 526274	$2,690.00
Invoice No. 526286	$475.00
Invoice No. 526287	$95.00
Invoice No. 526288	$95.00
Hancock Estabrook – Total	**$4,185.00**

Municipal Electric Utilities Association of NYS Fall Accounting & Finance Workshop:

Motion made by Commissioner Webster, seconded by Commissioner Wager, authorizing the attendance of up to seven (7) BEGWS employees to the Municipal Electric Utilities Association of NYS Fall Accounting & Finance Workshop in Syracuse, NY, November 4-5, 2026, for an amount not-to-exceed $2,000 with BEGWS vehicle(s) taken. All present were in favor and the motion was carried.

Declare U-6 Surplus, Authorize for Disposal

Motion made by Commissioner Sobilo, seconded by Commissioner Wager, memorializing authorization to declare U-6 as surplus and authorizing disposal/sale in accordance with NYS General Municipal Law and the Village's Procurement Policy. All present were in favor and the motion was carried.

CSEA BEGWS Unit:

CSEA BEGWS Unit was not represented at this Commission Regular Meeting.

Executive Session:

Motion made by Commissioner Sobilo, seconded by Commissioner Wager, to leave the Open Meeting and enter into Executive Session at 4:53 p.m. for discussions regarding proposed litigation and discussions regarding employment history of a particular person(s). All present were in favor and the motion was carried.

Dillon Lewis left the Open Session and Commission Regular Meeting.

Motion made by Commissioner Sobilo, seconded by Commissioner Wager, to leave Executive Session and return to Open Meeting at 5:00 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Webster, seconded by Commissioner Wager, to adjourn the Regular Meeting at 5:30 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Erin B. Bonacci
Director of Municipal Utilities

Next Regular Meeting Scheduled For:
October 13, 2026, at 4:30 p.m.