OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF BATH
REGULAR MEETING
SEPTEMBER 21, 2026

This meeting of the Board of Trustees of the Village of Bath was held on the 21st day of September 2026 located at 110 Liberty St., Bath NY 14810. This meeting was called to order by Mayor, Michael Sweet, at 5:30 p.m.

Present:

Mayor:	Michael Sweet
Deputy Mayor/Trustee:	Karen Hoad
Trustee:	Jeffrey Muller
Trustee:	Melanie Coots
Trustee:	James Spencer
Attorney:	Aaron Mullen
Street Supervisor:	Jason Causer
Chief of Police:	Donald Lewis
Director of Municipal Utilities:	Erin Bonacci
Director of Operations & Personnel:	Jim Rusak
Clerk/ Treasurer:	Jacqueline Shroyer
Code Enforcement Officer:	Bradley Hill

Absent:

Fire Chief:	Michael Fiordo

Visitors/Residents in Attendance:
Dillon Lewis – Village Resident
Kelly Fitzpatrick – County Legislator
Dave Wager – Town Councilmember
Mike Hann – Town Councilmember

Audit of Bills:

Motion made by Trustee Coots, seconded by Trustee Spencer, to approve the payment of the Village bills in the amount of $203,850.80. All present were in favor and the motion was carried.

Motion made by Trustee Hoad, seconded by Trustee Muller, to approve the payment of the Village bills from August 2026 for the retiree health insurance in the amount of $3,100.00. All present were in favor and the motion was carried.

Visitor:
Mike Hann – Town Councilman:

Mr. Hann wanted to speak with the board regarding the youth program. He asked if someone could refresh the Town Board on what the program does. Clerk/Treasurer will reach out to the Director of Catholic Charities to find out how we can get historical data on attendance for the youth program in the past. Clerk/Treasurer suggested to Trustee Coots, liaison of the youth program, to see if we can get a small committee to meet once a quarter to discuss youth programs and oversee them, like we used to have.

Mr. Hann brought up issues the Town is having with the Dog Control Kennel and how they have been making temporary improvements and will need to eventually build a new facility per new guidelines. He is looking for help from the Village with expenses. He stated Trustee Hoad, Village liaison to the Town, was supposed to relay the information to the Village Board. Trustee Hoad stated she has been waiting for Mr. Scott to give her more information on what she requested in order for her to relay the correct information to the Village Board regarding the Dog Kennels. Mayor Sweet asked them to call Nick Langworthy's office to see if he can help with some funding and to pay for a grant writer to help find and write a grant for the Town. The mayor would be happy to write a letter of recommendation or support for the Town for any grant they may need it for. County Legislator, Kelly Fitzpatrick, mentioned Southern Tier Central Regional Economic Development, which helps with finding grants and writing them and they are a resource for all municipalities and suggested the Town reach out to them.

Department Head Reports:
Jason Causer, Street Superintendent:
Street Report was received.

Pickleball Court Quote/Budget Amendment:
Motion made by Trustee Coots, seconded by Trustee Spencer, to approve the quote from Super Seal for painting of the pickleball court, with a 3-year guarantee, in an amount not to exceed $12,000. All present were in favor and the motion was carried.

Motion made by Trustee Muller, seconded by Trustee Spencer, to approve the following budget amendment for fiscal year 2026 – 2027. All present were in favor and the motion was carried.

Increase A7140.4 Downtown Park Contractual by $12,000
Decrease A5110.1 Street Dept Personnel by $12,000
To Cover the costs of the Pickleball Court Painting.

Mossy Bank Arboretum Design Engineer Quote:
Motion made by Trustee Coots, seconded by Trustee Hoad, to approve the quote from Hunt Engineers for the Mossy Bank Arboretum Landscape Architectural Design Services at an amount with a maximum cost of $24,165. All present were in favor and the motion was carried.

Donald Lewis, Chief of Police:
Police Report was received.

Bradley Hill, Code Enforcement:
Code Enforcement Report was received.

Michael Fiordo, Fire Chief:
Fire Department Report was received.

Erin Bonacci, BEGWS Director of Municipal Utilities / Jim Rusak, BEGWS Director of Operations and Personnel:
BEGWS Minutes were received. Utilities report was received.

Jacqueline Shroyer, Clerk/Treasurer Report:

Clerk/Treasurer report was received.

Committee Reports:

Trustee Hoad:

Motion made by Trustee Coots, seconded by Trustee Spencer, to approve the Chamber of Commerce request for the use of Pulteney Park for their annual Trunk or Treat on Saturday, October 24, 2026, and their annual Spirit of Christmas on Friday, December 4, 2026. All present were in favor and the motion was carried.

New Business:

Acknowledge Central Sage LLC Retail Dispensary License to NYS:

Motion made by Trustee Coots, seconded by Trustee Hoad, acknowledging Central Sage LLC filed their Retail Dispensary License with NYS. All present were in favor and the motion was carried.

Approve Trick or Treating:

Motion made by Trustee Coots, seconded by Trustee Muller, to approve Trick or Treating in the Village of Bath for Saturday, October 31, 2026, from 6:00 – 8:00 p.m. All present were in favor and the motion was carried.

Approve PD BAN Renewal:

Motion made by Trustee Coots, seconded by Trustee Spencer, to approve the Village of Bath to renew their Police Department Renovation BAN in the amount of $99,691.80. All present were in favor and the motion was carried.

Removal of School Crossing Guard:

Motion made by Trustee Coots, seconded by Trustee Hoad, to remove Cherry Eldred from the Position of School Crossing Guard effective June 30, 2026, due to safety concerns. All present were in favor and the motion was carried.

Discussion of Steuben County Utility Pole Usage/Agreement:

Motion made by Trustee Coots, seconded by Trustee Hoad, to approve LPR camera's to be attached to four utility poles within the Village/Town Limits, owned by BEGWS and pending agreement between Stueben County and BEGWS for pole attachments, with the use only to be subject to help with investigations, pending Village attorney review. Trustee Muller opposed and the motion was carried.

Approve Inv. Jackson to Attend Undercover Narcotics Operations School:

Motion made by Trustee Spencer, seconded by Trustee Hoad, to approve Investigator Jackson to attend Undercover Narcotics Operations School, September 28, 2026 – October 9, 2026. All present were in favor and the motion was carried.

Approve Sgt. Roberson to Attend Yates County K9 Seminar and Recert:

Motion made by Trustee Spencer, seconded by Trustee Muller, to approve Sergeant Roberson to attend the Yates County K9 Seminar and Recertification with K9 Bud, October 12 – 22, 2026. All present were in favor and the motion was carried.

Approve Chief Lewis to Attend NYS OFPC K9 Recert:

Motion made by Trustee Muller, seconded by Trustee Spencer, to approve Chief Lewis to attend the NYS OFPC K9 Recertification with K9 Jack, October 26 – 30, 2026. All present were in favor and the motion was carried.

Approve Sgt. Cheresnowsky to Attend Southern Tier Animal Crimes Training:

Motion made by Trustee Spencer, seconded by Trustee Muller, to approve Sergeant Cheresnowsky to attend the Southern Tier Animal Crimes Training on September 29, 2026. All present were in favor and the motion was carried.

Declare U-6 Surplus, Authorize for Disposal:

Motion made by Trustee Muller, seconded by Trustee Spencer, declaring U-6 Vehicle as surplus and authorizing disposal/sale in accordance with NYS General Municipal Law and the Village's Procurement Policy, as recommended by the Village of Bath Municipal Utility Commission at their regular meeting on September 15, 2026. All present were in favor and the motion was carried.

V. Bath Natural Gas Distribution System Improvements Project Phase 1 – Approval of Eligible Expenditures:

Motion made by Trustee Coots, seconded by Trustee Muller, approving the following eligible expenditures for the Village of Bath Natural Gas Distribution System Improvements Project – Phase 1, as recommended by the Village of Bath Municipal Utility Commission at the September 15, 2026, Regular Meeting. All present were in favor and the motion was carried.

Vendor	Amount
J.D. Northrup Construction – Payment Application No. 5	$212,604.58
Larson Design Group – Invoice No. 147874	$30,335.78
Total	$242,940.36

V. Bath Water Main Replacement on State Roads-Highways – Approval of Eligible Expenditures:

Motion made by Trustee Muller, seconded by Trustee Hoad, approving the following eligible expenditures for the Village of Bath Water Main Replacement on State Roads-Highways, acknowledging the amount for Villager Construction is less than approved by the Village of Bath Municipal Utility Commission at the September 15, 2026, Regular Meeting, which is to be memorialized with the Village of Bath Utility Commission at their October Regular Meeting. All present were in favor and the motion was carried.

Vendor	Amount
Villager Construction – Payment Application No. 2	$509,426.10
Larson Design Group – Invoice No. 147873	$62,973.82
Total	$572,399,92

V. Bath Water Service Line Replacement – Approval of Eligible Expenditures:

Motion made by Trustee Muller, seconded by Trustee Hoad, approving the following eligible expenditures for the Village of Bath Water Service Line Replacement, as recommended by the Village of Bath Municipal Utility Commission at the September 15, 2026, Regular Meeting. All present were in favor and the motion was carried.

Vendor	*Amount*
Larson Design Group – Invoice No. 147875	*$3,179.88*
Total	*$3,179.88*

Village of Bath WWTP Upgrades – Approval of Eligible Expenditures:

Motion made by Trustee Muller, seconded by Trustee Hoad, approving the following eligible expenditure(s) for the Village of Bath WWTP Upgrades, as recommended by the Village of Bath Municipal Utility Commission at the September 15, 2026, Regular Meeting. All present were in favor and the motion was carried.

Vendor	Amount
Performance Construction – Payment Application No. 34	$254,470.55
Frey & Campbell – Payment Application No . 23	$4,398.50
GHD Consulting Services	
Invoice No. 337-0019392 - Construction Administration / Special Inspection	$26,652.80
Invoice No. 337-0019393 - Construction Inspection/Resident Project Representative	$22,620.00
GHD Consulting Services – Total	$49,272.8
Total	$308,141.85

V. Bath WWTP Upgrades – Approval of Eligible Expenditures, Eligibility TBD:

Motion made by Trustee Muller, seconded by Trustee Spencer, approving payment of the following expenditure(s), eligibility to be determined, for the Village of Bath WWTP Upgrades, as recommended by the Village of Bath Municipal Utility Commission at the September 15, 2026, Regular Meeting. All present were in favor and the motion was carried.

Vendor	Amount
Hancock Estabrook	
Invoice No. 526273	$830.00
Invoice No. 526274	$2,690.00
Invoice No. 527286	$475.00
Invoice No. 527287	$95.00
Invoice No. 527288	$95.00
Hancock Estabrook – Total	$4,185.00

Enter Executive Session:

Motion made by Trustee Spencer, seconded by Trustee Hoad, to leave the Open Meeting and enter into Executive Session at 6:17 p.m. for discussions regarding (1) discussions regarding the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person. All present were in favor and the motion was carried.

Jacqueline Shroyer, Donald Lewis, and Aaron Mullen stayed in executive session.

Jacqueline Shroyer left the meeting at 6:50 p.m.

Donald Lewis Left executive session at 6:53 p.m.

Jason Causer entered the meeting at 6:53 p.m.

Hiring of Assistant Village Maintenance Supervisor:

Motion made by Trustee Muller, seconded by Trustee Hoad, to approve the hiring of Michael Walden for the Assistant Village Maintenance Supervisor position, contingent upon a 1-year probationary period with a 6-month review. All present were in favor and the motion was carried.

Return to Open Meeting:

Motion made by Trustee Hoad, seconded by Trustee Spencer, to leave Executive Session and return to the Open Meeting at 7:14 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Coots, seconded by Trustee Hoad, to adjourn the regular meeting at 7:14 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Village Clerk-Treasurer